

Community Food Intern – Child and Youth Engagement Neighbour to Neighbour Centre, Hamilton, ON

Neighbour to Neighbour (N2N) is looking for energetic community food interns to join our team working to lead our community to an improved quality of life. This position description outlines the responsibilities of the **Community Food Intern – Child and Youth Engagement** job.

N2N is a community hub providing diverse, essential programs and services to our community during COVID-19. Interns will work with our staff, volunteers, and community partners at our two locations – the N2N Main Centre and the Hamilton Community Food Centre. Both are located on the West mountain in Hamilton.

N2N runs child and youth programming centred around food justice, healthy eating, growing food, playing outside, and connecting to nature. Due to the COVID-19 pandemic, all in-person child and youth programming has been postponed. We are seeking an intern to develop online content to engage our child and youth participants while at home. Potential to work with children and youth directly when the Province of Ontario lifts the stay-at-home order and reinstates regulations that permit outdoor programs for children. The Intern in this role will also devote half of their time to assisting the Community Garden Skills Coordinator with maintaining the community garden spaces and helping garden members. Community Gardens have been declared essential by the Province of Ontario and programming has been altered to ensure safety.

POSITION DETAILS

NOTE: Positions are dependent on confirmation of Service Canada, Canada Summer Jobs funding

- Position term: 270 hours
- Employment start date: May 17th
- Hours of work: 30 hours/week for 9 weeks
- Schedule: Varied. Some weekend or evening work is required.
- Wage rate per hour: \$15.00

ELIGIBILITY NOTES

These positions available pending funding through Service Canada, Canada Summer Jobs, which requires that all students:

- Can complete the full hours before July 16th, 2021.
- Are between 15 and 30 years of age;
- Are Canadian citizens, permanent residents, or have official refugee protection status under the Immigration and Refugee Protection Act; and
- Are legally entitled to work in Canada, according to relevant provincial/territorial legislation and regulations

RESPONSIBILITIES

Under the direction of the Manager of Food Access and Skills, the Child and Youth Engagement intern's responsibilities will be to:

- Develop, assemble, and administer the distribution of take-home cooking, gardening and nature play kits
- Create online content, such as videos and social media posts, to engage children and youth
- Lead live online programming for children and youth (using Zoom or other platform)
- Develop email and phone communications for child and youth participants and their parents/caregivers

- Assist with record keeping and other program evaluations tasks
- Assist the Community Garden Skills Coordinator with garden development and maintenance including planting/seeding, weeding, watering, pest and disease management, garden structure repair, harvesting and post-harvest handling
- Provide assistance and advice to garden participants

Additional responsibilities may also include:

- Willingness to work outdoors to complete gardening tasks such as digging, pruning, weeding, heavy lifting
- Developing, organizing, and facilitating programs focused on community development, food education, and food justice for a diversity of groups
- Collaborating with community partners
- Creating and updating resources and programs such as handouts and manuals
- Promoting our work by developing and sharing outreach materials through social media
- Promoting justice through food programs
- Other duties as required

QUALIFICATIONS

- Some experience with gardening, cooking, and/or food justice work
- Strong communication and organizational skills
- Experience developing and facilitating workshops or other educational programming
- Experience and comfort working outside in all weather
- Ability to work independently
- Strong problem solving and analytical skills
- Computer literacy in common office applications (e.g. Word, Excel, PowerPoint, Excel)
- Excellent interpersonal skills
- Experience working in a fast-paced environment
- Experience working with diverse communities (people of different ages, abilities, backgrounds, and incomes) in a sensitive manner
- Willingness to work outdoors and complete gardening tasks such as digging, pruning, weeding, and heavy lifting

ASSETS (ideal but not required)

- Experience working with volunteers and community members in a leadership capacity
- Knowledge of, lived experience of, and/or commitment to issues of hunger, poverty, social justice
- Ability to speak a language relevant to the neighbourhood (e.g. Spanish, Arabic, or Kurdish)
- Access to a reliable car or bicycle
- Valid First Aid certificate

To apply for this position, please send your cover letter including the job title, description of interest in community food, and summary of skills as well as your resume via email to resumes@n2ncentre.com. Please put "**Community Food Intern – Child and Youth application**" in the subject header. No generic applications will be considered. All applications must be received by **Monday, May 10th, 2021**.

Neighbour to Neighbour Centre is committed to employment equity and encourages applicants from equity seeking groups. We regret that only those applicants being considered will be contacted.

Employer's Message on COVID-19

Neighbour 2 Neighbour is providing essential services to our community during the COVID-19 pandemic. We adhere to all Provincial orders to protect the health and safety of staff, volunteers and participants/clients.